Call for Proposals:
Open Research Spaces in the new
Digital Arts & Humanities Commons

Call open: Sep 2017 (rolling review)

Announcing a call for proposals for faculty-led open research spaces in the Digital Arts & Humanities Commons (DAHC), an open floor plan interdisciplinary co-working space for digital scholarship and pedagogy located in Music 1410 (formerly the Arts Library).

This Fall 2017, the UCSB Division of Humanities & Fine Arts is launching the Digital Arts & Humanities Commons. The Commons vision is a vibrant, accessible space for open research and interdisciplinary collaboration, bringing together faculty, graduate students, and undergraduates.

The DAHC invites proposals from faculty-led research groups interested in meeting, conducting research, and teaching in the Commons, and in particular in making creative use of space. For example, these may take the form of makerspaces, hackerspaces, digital recording and editing kiosks or open labs. Other on-site engagements include such methods and technical practices as 3D printing, biometrics, motion capture, GIS, sonification, visualization, or text encoding. The space may be used for research projects, classes and class projects, or as a site for conferences and other events. Proposals must identify lead faculty but may involve individuals, groups (including student groups), or whole departments.

The DAHC is located in Music 1410 (formerly the Arts Library), with 4,500 square feet of open floor space zones divided by columns and arranged around a central common area. Proposals with specific floorplan needs should request a 500 square foot zone, 250 square foot half-zone, or 125 foot quarter-zone. For more space information, see detailed appendix.

Acceptance of a project proposal to the DAHC will come with reserved area for the project in the Commons, electrical and network access, furnishings (tables, chairs, rugs, lockers, bins), daily open hours (~9-5) supported by a Collaborate-staffed front desk, laptop and A/V checkout, site support from the Commons graduate research assistant, and availability of the Commons for event programming. In addition to communal whiteboards and monitors, limited Commons funds up to $1000 may be available for acquiring special equipment for either a given project proposal or group of proposals. However, proposals should emphasize the existing resources they will bring to their space.
A Statement of Interest (2-6 pgs) should include:

- Name of the proposed project.
- Lead faculty and participants list.
- Description of project and space use concept – as it addresses research, teaching, and/or broader publics. How will the project benefit from being in the DAHC? You may include URLs and digital resources, including current or past work or portfolio items relevant to the proposal.
- Outline of needs – floor space, equipment, access, security, etc.
- Preliminary budget – including what other funds have already been secured or applied for, and a justification for needed equipment or software.
- Proposed timeline – total duration of up to 3 years, aligned with the quarter system.

Submit statements of interest and questions to: dahc@hfa.ucsb.edu.
The call is open for rolling review. Spaces may fill, and applications may be waitlisted.

Proposals will be reviewed and ranked by the DAHC advisory board.

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<tr>
<th>DAHC Faculty Director Advisory and Review Committee</th>
<th>Jeremy Douglass, English</th>
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<td>Anthony Barbieri-Low, History</td>
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<td>Laurel Beckman, Art</td>
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<td>Alenda Chang, Film &amp; Media Studies</td>
<td>Jon Jablonski, Library</td>
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<td>Alan Liu, English</td>
<td>Claudia Moser, History of Art &amp; Architecture</td>
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<td>David Novak, Music</td>
<td>Laila Shereen Sakr, Film &amp; Media Studies</td>
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<td>Madeleine Sorapure, Writing Program</td>
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<td>General Campus Location</td>
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<td><img src="image1.png" alt="Campus Map" /></td>
<td><img src="image2.png" alt="Building Plan" /></td>
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**Room Floor Plan**

![Room Floor Plan](image3.png)
DAHC Space Details

Campus Location, Main Entrance & Loading Dock Access: DAHC is located in Rooms 1410 and 1404 in the Music Building (formerly the Arts Library). Please see the attached maps.

Hours of Use: General use hours will vary with the academic calendar. For planning purposes, consider the following hours as a guideline - 9 a.m. to 10 p.m. Monday through Wednesday, 9 a.m. to 6 p.m. Thursday and Friday and 2 p.m. to 10 p.m. on Sundays.

Room 1410 Size and Layout: B) The work zones can be combined if needed. See Furniture section for additional info.

Room 1404 Size and Layout: 1404 is approximately 615 assignable square feet. The area is set up as work area in support of DAHC projects or activities that might get a little messy. See Furniture section for additional info.

Approximate Ceiling Heights & Door Widths: The ceiling height in Room 1410 are 9 ½ ft. Ceiling heights in Room 1404 and foyer are 9 ¾ ft. The loading dock door is 83 inches tall and 40 inches wide. The doors into Rooms 1410 and 1404 are 83 inches tall and 36 inches wide.

Electrical & Data: Electrical outlets are provided around the perimeter of the room as well as on the central columns. The area is serviced with UCSB wireless along with data outlets around the perimeter of the room.

Heating, Venting & Air Conditioning: Space has typical office heating and venting. Limited cooling is available, but some room fans will be provided. In addition, the doors to the outdoor balcony can be opened for natural ventilation.

Plumbing: Not available in the space

Finishes: Vinyl tile floor, acoustic ceiling tiles and a mix of perimeter wall types – plaster, glass and chain link fencing.

Lighting: Fluorescent overheads and natural light from west-facing glass wall.

Restrooms: Available in two nearby locations with the Music Building - directly upstairs adjacent to the Music Library and Rooms 1205 & 1206 next to the Music Bowl.

Furniture: Basic furnishings will be provided to support small group teaching and meetings, individual work space and casual gathering.

A/V Equipment: Basic audio/visual equipment for teaching and presentations will be provided. Laptop computer check out for short-term use while working in the DAHC will be available through the Print Spot Service Desk.
**Life Safety:** While there is smoke detection and a fire alarm system, the space does not have fire sprinkler coverage. Occupancy limits will vary depending on the event type and furniture layout. The current set up (flexible work zones for teaching and research) can accommodate approximately 300 people. Other event set ups will need to be reviewed by the campus Fire Marshal.

**Outdoor Balcony:** The space has access to a modestly-sized outdoor balcony, which will be for general use.

**Tenant Improvements:** While there may be exceptions if the proposed improvement benefits the space as a whole, permanent alterations are not generally permitted. If interested in bringing specialized furniture or equipment to DAHC during the life of your project, please indicate this request in your proposal.

**The Community:** We envision the DAHC as a hub of activity, and a space to nurture a wide variety of ideas. Users will be working alongside each other as well as Wireframe Studio, the Collaborate Print Spot, the Music Library and others. To make this shared space really work, we ask that everyone to be considerate of one another especially in connection with noise levels. We also hope that people get to know and encourage each other.